



# Pinion Property Management, Inc.

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## WASHER & DRYER INFORMATION

If your unit is equipped with a washer and dryer, please make sure you are operating the machines correctly. **Any repairs that are due to operator error are a tenant charge.** If you are unsure how to do your laundry, please ask your roommate, parent, guardian, relative &/or friend and have them give you a quick lesson. If you are still unsure, please contact our office.

### **SORT YOUR LAUNDRY CORRECTLY**

1. There are 5 basic categories:

Light Colors (light colors, pastels)

Dark Colors (black, navy)

Delicates (undergarments, lingerie)

Whites (socks, white clothes)

Bright Colors (red, orange)

2. Never mix light colored items with dark colored items.

3. Don't wash heavy items (towels, blankets, jeans) with lighter clothes (shirts, slacks, socks).

Doing so can cause the machines to become unbalanced and repair will be a tenant charge.

4. Make sure all pockets are empty before putting into the washer.

Rocks, coins, paper, lipstick, etc. can damage the machine and repair will be a tenant charge.

### **DO NOT OVER LOAD THE MACHINE**

Make sure you are not putting too much in a single load. Overloading the machine can cause damage to the machine and repair will be a tenant charge.

### **LOAD THE MACHINE EVENLY**

Place your load of laundry evenly inside the machine. Putting everything on one side of the washer will result in the machine becoming unbalanced and repair will be a tenant charge. The machines need to be level to work properly.

### **CONFIRM THAT THE MACHINE IS SET TO THE CORRECT SETTING**

Always follow the recommendations on the tag that is on your clothes.

1. Temperature depends on the type and color of the fabric you are washing.

Hot (whites) Warm (man-made fabrics, knits, jeans, pastels) Cold (delicates, darks, colors)

2. Type of load you are washing.

Regular/Normal/Cotton (whites, sheets, towels)

Permanent Press/Colors/Knits (man-made fabrics, polyester, clothes that wrinkle easily)

Delicates/Gentle/Handwash (lingerie, silk, gym clothing, gentle wash items)

### **USE LAUNDRY DETERGENT AND MEASURE**

Not all soaps and detergents can be used in a washer. Make sure you are using detergent designed to go into a washing machine. Follow the directions on the laundry detergent container to determine how much detergent you should use. Confirm that you are measuring the correct amount to the size of the load. (Small loads require less detergent.) Any damage caused by using the wrong type or amount of detergent will be a tenant charge.

### **CLEAN THE DRYER LINT TRAP BEFORE EACH LOAD**

Not cleaning the lint trap before each load of laundry will damage the dryer and could cause a fire. Repair will be a tenant charge.